

## CITY OF BETHLEHEM

10 East Church Street, Bethlehem, Pennsylvania 18018-6025

MAYOR'S OFFICE

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Robert J. Donchez Mayor

From: Robert J. Donchez, Mayor

To: President Reynolds Date: October 31, 2014

Re: Business Retention/Attraction Officer

I would appreciate it, if City Council would approve filling this position and place it on the November 18, 2014 agenda. The position is a pay grade 26 with a 2014 Budgeted Salary of \$44,747.

If you have any questions, please feel free to call me at anytime.

Sincerely,

Robert J. Donchez

Mayor

Cc: William Leeson Alicia Karner City Council John Spirk